

**MINUTES OF THE
BOARD OF DIRECTORS
May 8, 2023
9:30 A.M.**

A meeting of the Board of Directors was held in person and via teleconference on May 8, 2023.

VOTING MEMBERS PRESENT:

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| Allan Hancock Joint Community College District | Laura Becker | Alternate (<i>via teleconference</i>) |
| Buellton Union School District | Randy Haggard | Director (<i>via teleconference</i>) |
| Cuyama Joint Unified School District | Alfonso Gamino | Director (<i>via teleconference</i>) |
| Hope School District | Mike Thomson | Alternate (<i>via teleconference</i>) |
| Lompoc Unified School District | Doug Sorum | Director (<i>via teleconference</i>) |
| Orcutt Union School District | Brad Gitchell | Alternate (<i>via teleconference</i>) |
| Santa Barbara County Education Office (SBCEO) | Nicole Evenson | Vice President (<i>via teleconference</i>) |
| | Araceli Vasquez | Treasurer (<i>via teleconference</i>) |
| Santa Maria-Bonita School District | Javier Cavazos | Alternate (<i>via teleconference</i>) |
| Santa Maria Joint Union High School District | Reese Thompson | Director |
| Santa Ynez Valley Union High School District | Elysia Lewis | President |
| Special Education Local Plan Area (SELPA) | Rachel Wigle | Alternate (<i>via teleconference</i>) |

MEMBERS ABSENT:

Ballard School District
Blochman Union School District
Carpinteria Unified School District
Cold Spring School District
College School District
Goleta Union School District
Guadalupe Union School District
Los Olivos School District
Montecito Union School District
Solvang School District
Vista Del Mar Union School District

OTHERS PRESENT:

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| Alliant Insurance Services | Angela Hatley (<i>via teleconference</i>) |
| Johnson Schachter & Lewis | Kellie Murphy |
| Risk Program Administrators | Amber Anderson |
| SBCEO | Keith Cox |
| Workers' Compensation Administrators | Bruce White |

1. CALL TO ORDER

Board President Elysia Lewis called the meeting to order at 9:30 a.m.

2. ESTABLISHMENT OF QUORUM

Roll call was taken and quorum established.

3. PUBLIC COMMENTS

There were no public comments.

4. APPROVAL OF THE AGENDA AS POSTED OR AMENDED

Motion made by Randy Haggard, Buellton Union School District, seconded by Alfonso Gamino, Cuyama Joint Unified School District, to approve the agenda as posted. Motion passed unanimously via roll call vote of all voting members present, with representatives from Allan Hancock Joint Community College District, Buellton Union School District, Cuyama Joint Unified School District, Hope School District, Lompoc Unified School District, Orcutt Union School District, SBCEO, Santa Maria-Bonita School District, Santa Maria Joint Union High School District, Santa Ynez Valley Union High School District, and SELPA voting “aye”.

5. CONSENT CALENDAR

A motion was made by Laura Becker, Allan Hancock Joint Community College District, seconded by Reese Thompson, Santa Maria Joint Union High School District, to approve and direct staff to finalize: A) Minutes of the March 13, 2023 Board Meeting & Strategic Planning Session, and to receive and file: B) Warrants for March and April, 2023, C) Approved Safety & Health Management Committee Meeting minutes: January 19, 2023, D) Safety Program Funds Usage Report, E) Education & Training Opportunities, and F) Standing Meeting Agenda Items. Motion passed unanimously via roll call vote of all voting members present, with representatives from: Allan Hancock Joint Community College District, Buellton Union School District, Cuyama Joint Unified School District, Hope School District, Lompoc Unified School District, Orcutt Union School District, SBCEO, Santa Maria-Bonita School District, Santa Maria Joint Union High School District, Santa Ynez Valley Union High School District, and SELPA voting “aye”.

6. OPEN SESSION

A. Proposed Meeting Dates for 2023-24

Amber Anderson, Program Administrator, presented the proposed meeting schedule for the coming program year: July 1, 2023 through June 30, 2024. The Board agreed that due to lack of in-person availability, all meetings would be held virtually except for the Board meeting and strategic planning session to be held March 18, 2024.

Additionally, due to multiple technological challenges for Board members’ accessing Microsoft Teams for the meeting, Staff was directed to ensure that future meetings be held using the Zoom platform specifically.

A motion was made by Doug Sorum, Lompoc Unified School District, seconded by Javier Cavazos, Santa Maria-Bonita School District, to approve the SB SIPE Board Meeting Dates for 2023-24 as proposed, with all but March 18, 2024 to be held virtually using Zoom. Motion passed unanimously via roll call vote of all voting members present, with representatives from: Allan Hancock Joint Community College District, Buellton Union School District, Cuyama Joint Unified School District,

Hope School District, Lompoc Unified School District, Orcutt Union School District, SBCEO, Santa Maria-Bonita School District, Santa Maria Joint Union High School District, Santa Ynez Valley Union High School District, and SELPA voting “aye”.

B. OSIP Annual Report as of June 30, 2022

Angela Hatley, Broker, Alliant Insurance Services reviewed her report, including a graph comparing how SB SIPE compares to other JPAs in the region using statistical data provided in the Office of Self Insurance Plans (OSIP) Annual Report. Ms. Hatley advised that according to her analysis, SB SIPE is in the average range for claims and payroll among JPAs across California.

No action – information only.

C. Excess Workers’ Compensation Coverage Renewal for 2023-24

Ms. Hatley provided an update on the excess workers’ compensation coverage renewal for the 2023-24 program year. The incumbent Workers’ Compensation Program partner is Safety National, which provides coverage to statutory limits over SB SIPE’s Self-Insured Retention (SIR). Alliant sought a competitive quote from an alternate carrier, Ms. Hatley advised, however they were unable to provide a better rate than Safety National.

- The JPA currently has a \$1,000,000.00 SIR
- Quote for the coming program year represents \$558,471,697 in estimated payroll
- Safety National proposed a flat Loss Rate from the 22/23 policy year at .054

Ms. Hatley also reminded the Board to continue to communicate in regards to any planned foreign travel, advising that Safety National and Workers’ Compensation Administrators (WCA) want to be aware both in the event that travel is contemplated to high-risk countries as well as to be aware in the event of an injury overseas. Employee name, travel dates and destination countries should be provided, and she confirmed offsite student workers were included in coverage.

A motion was made by Randy Haggard, Buellton Union School District, seconded by Reese Thompson, Santa Maria Joint Union High School District to direct Alliant Insurance Services to place Excess Workers’ Compensation coverage with a \$1M SIR, coverage extended to Statutory limits, at a premium not to exceed \$301,575. Motion passed unanimously via roll call vote of all voting members present, with representatives from: Allan Hancock Joint Community College District, Buellton Union School District, Cuyama Joint Unified School District, Hope School District, Lompoc Unified School District, Orcutt Union School District, SBCEO, Santa Maria-Bonita School District, Santa Maria Joint Union High School District, Santa Ynez Valley Union High School District, and SELPA voting “aye”.

D. Directors’ and Officers’ Liability Renewal for 2023-24

Ms. Hatley updated the Board in regards to Directors’ and Officers’ Liability (D&O) coverage via Alliant Public Pool Liability (APPL) for the 2023-24 program year, noting that the final quote would not be available until after May 31, 2023. She advised that a \$2 million coverage limit was being sought, with a \$10,000 deductible and estimated a 10% renewal cost increase from the prior year would be a conservative projection for budgeting purposes. Ms. Hatley recommended that the Board

direct Alliant to bind the program coverage as anticipated for 2023-24, with the final paperwork and premium to be completed by end of June. Final renewal information, she advised, would be provided to the Board for ratification at its September Board meeting.

A motion was made by Reese Thompson, Santa Maria Joint Union High School District, seconded by Doug Sorum, Lompoc Unified School District, directing Alliant Insurance Services to renew Directors' and Officers' Coverage for SB SIPE with the APPL program for the 2023-24 program year. Motion passed unanimously via roll call vote of all voting members present, with representatives from: Allan Hancock Joint Community College District, Buellton Union School District, Cuyama Joint Unified School District, Hope School District, Lompoc Unified School District, Orcutt Union School District, SBCEO, Santa Maria-Bonita School District, Santa Maria Joint Union High School District, Santa Ynez Valley Union High School District, and SELPA voting "aye".

E. Final Budget for the 2023-24 Program Year

Araceli Vasquez, Board Treasurer, reviewed the proposed 2023-24 program year budget, noting that adjustments were made since the last submission to the beginning balance and DIR, leaving SB SIPE with an ending balance in the amount of \$14,028,537. Additional revisions based on Board action and final numbers for coverages as bound by June 30th, she noted, would be updated and presented to the Board as needed in September.

A motion was made by Reese Thompson, Santa Maria Joint Union High School District, seconded by Laura Becker, Allan Hancock Joint Community College District to approve the 2023-24 SB SIPE budget. Motion passed unanimously via roll call vote of all voting members present, with representatives from: Allan Hancock Joint Community College District, Buellton Union School District, Cuyama Joint Unified School District, Hope School District, Lompoc Unified School District, Orcutt Union School District, SBCEO, Santa Maria-Bonita School District, Santa Maria Joint Union High School District, Santa Ynez Valley Union High School District, and SELPA voting "aye".

F. Loss Control Update

Keith Cox, Loss Control Manager, presented an update on training and services provided to Members since the last Board meeting. Mr. Cox noted a number of no-shows for the most recent training session on asbestos safety, and advised that Members would be charged back for lack of attendance. When employees sign up for a session with limited seats available, they deny the opportunity to attend to others who may have actually participated. He encouraged the Board to relay his message to the employees who may potentially sign up for planned training sessions in July and August.

Information only, no action required.

G. Claims Administration Update

Bruce White, Workers' Compensation Administrators, presented a claims update for the Board, reviewing the number and type of open claims and closed claims. Mr. White noted that the current program year is averaging an overall number of claims higher to the years prior, however advised that, reserves seem to be coming in flat even with the increased claims activity.

There was a discussion of Return-to-Work programs, specifically the idea of districts needing to get creative at times with job classifications in order to accommodate employees. Reese Thompson noted that his District uses a program that assists with this in an organized fashion, and offered to invite representatives to attend the September 18, 2023 Board meeting.

Information only, no action required.

7. CLOSING COMMENTS

None.

8. ADJOURNMENT

The meeting was adjourned at 10:21 a.m.